

1. // Information Revision //

- From now until 11th September, 2026, teams may complete the online revision form (www.hkdffa.hk/brooklyn-submission) to make simple updates to the information. Please note that changes to **Dance Category or Age Group are not permitted**.
- If a team wishes to revise the number of participants, they may also submit the request via the same link. However, the total number of participants must not exceed the original group size limit (for example, a group registered as 4-12 members cannot be increased beyond 12).
- HKDFA will online update the competition schedule information on 18th October, 2026 (Fri).

2. // Registration //

- Teams are requested to follow the check-in time stated in the **Entry Notification Letter** and **send ONE representative to the reception at Y Theatre for registration**. Other team members may wait in the Waiting room at Multi-purpose Area (6/F). For further details, please refer to the **Entry Notification Letter**.
- During registration, teams only need to provide the **Entry Number** or present the **Entry Notification Letter**.
- Instructors/Staff Members holding a team leader pass may accompany participants to the Waiting room and Backstage for preparation. During this time, the official team leader pass provided by Hong Kong Dance Festival Association (HKDFA) must be visibly worn for identification purposes. All other staff members and parents are strictly prohibited from entering the dressing room and backstage areas.
- **Number of Team Leader Passes**
Solo/Duo/Trio (1-3 participants): **1** team leader pass will be issued;
Ensemble (4-12 participants) / Group (13-40 participants): **3** team leader passes will be issued.
- The competition session and award ceremony may be adjusted, according to the actual situation.

3. // Stage //

- There are Marley floor in Y Theatre, Youth Square (LG1/F). The size of the stage is approximately 11.5m (width) x 9.8m (depth).
- In order to prevent the falling off of the powders leading to difficulty in cleaning the stage Marley floor, competitors are not allowed to apply powder, e.g. rosin, baby powder, gold dust, talcum powder/prickly heat powder or glitter on their hair, body or sole of their dance shoes.
- Teams have to check whether the dance shoes of the competitor meet the requirement of the venue, to ensure the dance shoes will not do any damage to the stage Marley floor due to hard objects or decolorization. If there are any scratches and damages, team is liable for all losses and hold responsibility. HKDFA and the venue will not be liable for it.

4. // Ticket //

- Admission to all competition sessions requires a valid ticket.
- Tickets for the competition will go on sale at Art-Mate (www.art-mate.net) on 8th October, 2026 (Thu), each ticket is \$95. Each person is limited to purchasing 20 tickets per transaction.
- Audience members aged 2 or above are welcome to enter the venue. Ticket availability is limited and will be sold on a first-come, first-served basis.

5. // Music //

- The maximum music duration is **5 minutes**. If the music exceeds this limit, 1 point will be deducted from the final score.
- Please record the music separately in MP3 format, and music file have to be named with the **Entry Number** and **Dance Name**.
- Competition music needs to be uploaded **on or before 12th October, 2026 (Mon)** via the link (www.hkdffa.hk/brooklyn-submission), or email the music to the brooklyn@hkdffa.hk, otherwise 2 points will be deducted from the score.
- 2 points will be deducted if music is submitted or music change is made after 12th October, 2026 (Mon).
- Please ensure that the **music content does not contain any offensive language or inappropriate material**, and be responsible for any copyright issues that may arise.

6. // Stage Effect Form //

- Teams need to complete the Stage Effects Form individually, covering details such as entrance style, cyclorama, lighting effects, and props.
- Lighting: Teams may select front-light brightness for different dance segments, as well as variations in color and brightness for overhead and side lights. Strobe effects are available, along with one spotlight.
- Smoke Machine: One unit will be provided, located at the rear right side of the stage.
- Stage Manager may make minor adjustments to the stage effects according to actual circumstances, without prior notice, and reserves the right of final decision.

7. // Cyclorama & Projection //

- Teams can choose the color of the **cyclorama**, **projection image** or **animation** of their own preferences.
- Teams selecting **animation** need to be submitted them via the link (www.hkdffa.hk/brooklyn-submission) **on or before 5th October, 2026 (Mon)** for approval by government departments.
- Teams selecting **image projections** need to be submitted them via the link (www.hkdffa.hk/brooklyn-submission) **on or before 12th October, 2026 (Mon)**.
- If cyclorama information is not submitted by the deadline, a default white cyclorama (No cyclorama light) will be used as the background.

8. // Set & Prop //

- If teams need to use any large sets or props, please upload photos of the relevant items via the link (www.hkdffa.hk/brooklyn-submission), and please specify the dimensions and materials.
- Teams need to ensure the safety of the sets and props. Anything that may affect the competition or safety of those in present (For example: flammable objects, glass or fragile objects, soap bubbles and floating balloons), these kinds of objects are all not allowed to use.
- Teams need to ensure that all set pieces and props in contact with the stage are properly wrapped with sufficient tape to protect the flooring. Any damage or scuffing to the venue's floor will result in full compensation by the team.
- Teams should make their own arrangements for transporting set pieces and props. Please note that HKDFA and venue will not provide any equipment or materials for borrowing.
- In order to ensure a smooth transition between teams, please clear all set pieces and props from the stage immediately after performance. Kindly exit from the right side of the stage.

9. // Result & Award ceremony //

- At the end of each competition session, an award ceremony will be held. Judges will present the following honors:
"The Brooklyn Award, Rank 1, Rank 2, Rank3 as well as Gold, Silver, Bronze, and Merit Awards"
- **Award receiving representative**
 - **All team members** may go on stage
- When the winning team of "The Brooklyn Award" is announced, other team members and instructors may also come up on stage together to take commemorative photos.
- **Ceremony Arrangement**
 - Teams scheduled to perform **before the intermission** need to arrive at the reception 45 minutes before the ceremony. Staff will escort you to the backstage waiting area.
 - Teams scheduled to perform **after the intermission** are requested to follow staff instructions and wait backstage.
 - The final 5 teams to compete may remain on the stage left after the performance and wait for the ceremony to begin.
- The competition results will be announced on the HKDFA website (www.hkdffa.hk/brooklyn-result) after the competition.

10. // Award //

Award	Award Criteria
The Brooklyn Award	In each competition session, one team will be awarded based on the overall impression of their live performance (calculated by dance category).
Creative Choreography Award	In each competition session, one team will be awarded based on the overall choreography (calculated by dance category).
Gold Award (Rank 1, 2, 3)	For each age group, if there are three or more participating teams, the top three Gold Award winners will be ranked. If fewer than three teams compete, no ranking will be displayed.
Gold Award	85 marks or above
Silver Award	80 to 84.9 marks
Bronze Award	75 to 79.9 marks
Merit Award	65 to 74.9 marks
Outstanding Teacher Award	It will be awarded when a teacher leads 3 or more teams that receive Gold Awards.
The Brooklyn Team Award	All groups/schools will automatically compete. The organizer will calculate the total score of each group/school based on their top 4 teams (by dance category). Points are awarded according to the following criteria: Gold Award (1 mark); Rank 1 (3 marks); Rank 2 (2 marks); Rank 3 (1 mark); The Brooklyn Award (2 marks), Creative Choreography Award (2 marks)
Judges will reserve the right to adjust the awards based on the actual situation of the competition.	

11. // Prize //

Award	Certificate	Medal	Trophy	Grand Trophy
Gold Award & Rank 1, 2, 3	1) For Ensemble and Group: 1 Certificate (Per Team) 2) All winners can order Certificate printed with <u>Individual Name</u>	1 Medal (Each winning dancer)	/ (All winners can order Trophy printed with <u>Individual Name</u>)	Gold Rank 1 : 1 Trophy (Per Team)
Silver Award				
Bronze Award				
Merit Award				
Creative Choreography Award	1 Certificate (Choreographer)	/	/	/
The Brooklyn Award <u>(\$500 cash coupon)</u>	/			1 Trophy (Per Team)
Outstanding Teacher Award				1 Trophy (Crystal Trophy)
The Brooklyn Team Award				1 Trophy (Winning Academy)

12. // Additional order for Trophy & Certificate //

- Additional trophies/certificates may be ordered with **individual names** printed. Teams can place orders at a discounted price via the revised submission form (www.hkdffa.hk/brooklyn-submission) on or before 11th September, 2026(Fri), and collect them on the competition day.
- If teams do not place their orders before the competition, they may still order through the website after the competition begins, until 7th November, 2026(Sat). Detailed pricing is shown in the table below:

Ordering Item	Ordering Amount (Until 11 th September, 2026)	Ordering Amount (30 th October, 2026 to 7 th November, 2026)
Grand Trophy	/	HKD \$340/pc (delivery fee included)
Trophy with commemorative ribbon	HKD \$280/pc	HKD \$340/pc (delivery fee included)
Certificate with folder	HKD \$90/pc	HKD \$110/pc (delivery fee included)

13. // Receive Item //

Award	Pick-up Method	Pick-up Date
Comment Sheet & Score Sheet	Pick up at reception	30-40 minutes after the dance
Free Certificate (1 certificate per Ensemble and Group team)		
Free Medal (1 medal per award winner)	To be awarded during the award ceremony	Award Ceremony
Free Trophy (1 trophy per Rank 1 team)		
Free Grand Trophy (1 trophy per The Brooklyn Award team)		
<u>Remarks</u> For teams that do not receive the comment sheets, free medal and certificates on site, HKDFA will deliver them via SF express within 1-2 weeks after the competition completed, freight collect.		
Additional Order Item (applicable to teams that place additional orders)		
Certificate/Trophy (<u>pre-ordered during Registration</u>)	Pick-up at reception	30-40 minutes after the dance
Certificate/Trophy (<u>ordered after the competition</u>)	By SF Express* (Delivery fee paid by organizer)	7 th to 8 th December, 2026
*Each entry number only accepts one delivery address		
Photo & Video Recording Item		
Photo	Google Drive link will be sent via email	30 th November, 2026
Video (applicable to additional orders)		

14. // Recording & Photography //

- To respect the choreographers' copyright, no one except the official recording staff is allowed to take photos or videos in the venue without permission. Any violations may result in being asked to leave and having unauthorized videos/photos deleted. Participating teams are requested to convey this message to attending parents or friends before the competition. Thank you for your understanding.
- The **free photos** will be emailed to the responsible instructors on 30th November, 2026(Mon).
- HKDFA will arrange videographers to record the event on-site. If you did not place an order during registration, you may do so via the website after the competition, until 7th November, 2026(Sat).***
- HKDFA and the photographers have the right to publish photos or video clips on websites, social media, and platforms for promotional or record-keeping purposes.

15. // Transportation //

- There is no public car parking in the competition venue. Drivers can pick up and drop off passengers on Chai Wan Road. If it is necessary to park, drivers are recommended to park in the nearest car park in Wan Tsui Estate or Hing Wah Estate at their own fee.
- Any matters related to transportation of the venue, please visit the website of Youth Square.

16. // Insurance //

- If a participant causes any damage to the venue or injuries or fatalities to people present during the competition or while waiting, they must compensate for all losses and assume responsibility. HKDFA and the venue will not be held liable.
- HKDFA and the venue will not be responsible for any loss or injury that occurs during the competition or while waiting.
- Participating teams can purchase personal insurance and other related insurance for 【The Brooklyn】 by oneself.

17. // Inclement/Extreme Weather/Uncontrollable events //

- ***In the event of the Inclement/Extreme weather conditions or other force majeure incidents that prevent the competition from taking place, HKDFA will change the competition format from on stage to submission of video entries. Entry fees will not be refunded.***

18. // Latest New //

- Any latest news about the competition will be announced via social media, the participants and instructors are advised to follow HKDFA social media (**Facebook/Instagram: *hkdfa.dance***) to avoid missing related information.
- During competition, HKDFA will post competition videos/photos from time to time, welcome to follow HKDFA social media to browse the latest trends.

19. // Other //

- HKDFA reserves the right to make any change/modify of the above provisions without notice at any time and the authority for final interpretation. Participants shall not raise any objection to this.
- If there is any inconsistency or ambiguity between the Chinese version and the English version, the Chinese version shall prevail.

20. // Important Dates //

Date	Item
11 th September 2026	Team Revision deadline, Submission deadline of trophy & certificate order before competition
5 th October 2026	Submission deadline of animation materials
8 th October 2026	Tickets on sale
12 th October 2026	Submission deadline of music & stage effect
30 th October to 1 st November 2026	Competition
30 th October to 7 th November 2026	Trophy & Certificate Order after competition
30 th November 2026	Email competition photo & video (if applicable)
7 th to 8 th December 2026	Deliver Trophy & Certificate (if applicable)

21. // Inquiry //

Tel/WhatsApp: 9618 0960 / 9618 1830	Email: brooklyn@hkdfa.hk
Facebook / Instagram: hkdfa.dance	Website: www.hkdfa.hk
Address: Room 603, 6/F., Park Fook Industrial Building, 615-617 Tai Nan West St., Lai Chi Kok, Kln	
Office hour: 11am-1pm & 2pm-7pm (Saturday, Sunday and public holiday closed)	

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